



Vintage Values Boutique Processing Associate

Objective	Provide support to the Vintage Values Boutique by processing donations and prepping items for retail.
Key Responsibilities	<ul style="list-style-type: none"> • Receive, open and inspect donations • Actively work with donations, including intake, processing, stocking, folding, hanging, and displaying items to prepare for boutique. • Prepare items for transport
Reports To	<ul style="list-style-type: none"> • Vintage Values Supervisor
Qualifications	<ul style="list-style-type: none"> • Commitment to the vision, mission, and goals of WRMCSN. • Basic knowledge of WRMCSN as a faith-based, nonprofit organization. • Ability to work as a team to achieve the success of the Vintage Values Boutique. • Excellent organizational skills. • Ability to lift 20lb
Length of Commitment	<ul style="list-style-type: none"> • Minimum of 6 month term
Time Commitment	<ul style="list-style-type: none"> • Monthly commitment of 8 hours • Recommend 4 hour shifts

I understand the responsibilities and qualifications of this position, and agree to fulfill them to the best of my ability and that I will receive support and appreciation from WRMCSN staff.

Volunteer name (Please print)

Volunteer Signature

Date

WRMCSN Staff Partner (Please print)

WRMCSN Staff Partner Signature

Date